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| <b>Position:</b>        | <b>After Hours Worker</b>                          | <b>Hours:</b>               | See Hours of Work below                        |
| <b>File No.:</b>        | FACSFLA-2122-30                                    | <b>Number of Positions:</b> | 2  |
| <b>Employment Type:</b> | One Permanent and one 12-month Contract, Part-time | <b>Location:</b>            | Counties of Frontenac and Lennox and Addington |
| <b>Date Posted:</b>     | July 13, 2021                                      | <b>Closing Date:</b>        | July 25, 2021                                  |

### Position Summary:

This position is responsible to provide protection services to at risk children and their families and to carry out the mandate of the Child and Family Services Act in accordance with the prescribed guidelines and regulations to ensure child safety and positive outcomes.

- After Hours work always involves a Manager and a “buddy”, as 2 Workers are always on shift, allowing for plenty of support and mentoring.
- After-Hours Workers respond to all referrals and inquiries received by the agency outside of regular office hours and provide services in keeping with policies and procedures of the agency.
- After Hours employees are required to be authorized, have experience in protection work, be familiar with referral writing processes, have a comfort level in crisis-oriented work, possess forensic interviewing skills, can assess risk, and develop safety plans with families.
- Each after hours weeknight shift, scheduled from Monday to Thursday shall normally be from 4:30 pm until 8:30 am the following day. The after hours shift for the weekend shall normally be the period commencing at 4:30 pm Friday until 8:30 am Monday.

### Required Qualification:

- Successful Completion of the Authorization Candidacy Exam (ACE)/Authorized Worker
- Master or Bachelor of Social Work or Bachelor's or Master's degree in a related field with a minimum of 3 years of related experience in a professional helping role working with families and children
- Knowledge of the Child and Family Services Act and Ministry of Children and Youth Services' standards
- Excellent counseling and negotiation skills
- Ability to work effectively as a member of a team
- Valid driver's licence with access to a vehicle
- Family and counseling experience
- Child Protection Information Network (CPIN) experience an asset
- Excellent organization and writing skills
- Proficiency in a Windows environment using Microsoft Office Suite and Windows Explorer
- Familiarity with other software such as e-mail programs, case recording software
- Proficiency in the French language is also considered an asset. Selected candidates will be assessed
- Criminal and Vulnerable Sectors check

**Hours of Work:**

Each after hours shift, scheduled from Monday to Thursday shall normally be from 4:30 p.m. each day until 8:30 a.m. the following day. The after hours shifts for the weekend shall normally be the period commencing 4:30 p.m. Friday until 8:30 a.m. Monday.

The Employer will create a schedule for After Hours Workers. An After-Hour Worker shall not be scheduled for more than one weeknight shift per week and one weekend in 5. However, After Hours Workers may pick up one additional weeknight shift, which would result in 2 shifts in 1-week period.

**How to Apply:**

- To apply, please email your resume and cover letter quoting the competition file number (FACSFLA-2122-30) and title of position you wish to apply for, to: [hr@facsfla.ca](mailto:hr@facsfla.ca) Interested and qualified applicants are invited to apply in writing by July 25, 2021.
  - Please include the competition number and the title of the position in the subject line of the email.
  - Please submit cover letter and resume as single attachment.
  - When applying for multiple positions, please submit a separate application for each position following the above instructions.
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For further information, please visit our website: [Family and Children's Services of Frontenac Lennox and Addington](#)

At FACSFLA, we are committed to building an inclusive and diverse workforce to provide the best support to the children, youth and families we serve. We strongly encourage applications from all qualified individuals from equity seeking groups including but not limited to African Canadian, Indigenous, people with disabilities, LGBTQ2S+ communities to apply. The Agency will provide support in its recruitment processes to applicants with disabilities, including accommodation that considers an applicant's accessibility needs. If you require accommodations during the interview process, please contact Human Resources at [hr@facsfla.ca](mailto:hr@facsfla.ca).

FACSFLA is committed to a candidate selection process and work environment that is inclusive and barrier free. In order to ensure candidates are assessed in a fair and equitable manner, accommodations will be provided to prospective employees in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) [<https://www.facsfla.ca/about/accessibility>] and the Ontario Human Rights Code.

While we appreciate all applications, only those selected for an interview will be contacted. We thank all applicants for their interest in FACSFLA and for applying.

NOTE: We are a scent-free workplace.